



OUTD 3312 WB

Risk Management in Outdoor Recreation

Winter 2020

Instructor Information

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or by appointment

Course Identification

Course Number: OUTD 3312 WB
Course Name: Risk Management in Outdoor Recreation
Lecture: Tuesdays 7:00pm - 10:00pm
Location: SN 2008

Course Description/Overview

Investigation of the nature and structure of risk in outdoor recreation and tourism. Addresses the theoretical and applied perspectives on the management of risk in programming, at facilities and in outdoor settings. Legal considerations for outdoor program delivery are examined, including liability, negligence, and waivers. Methods to identify and mitigate risk are addressed from the perspectives of leaders and organizations.

Prerequisites: OUTD 2210 (Theory and Practice of Outdoor Leadership).

Course Details

This course builds on students' existing knowledge of outdoor leisure pursuits while exploring the nature and structure of risk within outdoor recreation and tourism. Students will have an opportunity to evaluate risks and explore the legal consideration of delivering a variety of outdoor programming.

During the semester, we will explore: the theoretical dimensions of risk, risk management and legal liability in outdoor recreation; the Canadian Legal System as it relates to Tort Law, Negligence and forms of legal and contractual protection; risk management and outdoor leaders; and, practical issues related to risk management through case studies.

Course Learning Objectives

This course builds on the foundations developed in OUTD 2210 Theory and Practice of Leadership and aims to apply this foundational knowledge to the legal and practical aspects of identifying, reducing and managing risk at both the institutional and operational levels.

Upon successful completion of the course, students will be able to:

1. Describe the relevant components of the Canadian legal framework that influence risk management in outdoor recreation, parks and tourism;

2. Explain the principles of risk management in outdoor recreation settings;
3. Apply aspects of the legal framework to analyze outdoor recreation scenarios;
4. Use risk management principles to analyze situations and issues faced by outdoor leaders and managers; and,
5. Evaluate the strengths and weaknesses of risk management plans.

Additional Course Information

Students should be aware of the following important academic dates:

Final Date to Register (Add)	Friday, January 17 th , 2020
Final Date to Withdraw (Drop)	Friday, March 6 th , 2020
Examination Period	Monday, April 6 th , 2020 - Sunday, April 19 th , 2020
Exam Contingency Date	Monday, April 20 th , 2020

Course Resources

Course Website: There is a Desire2Learn companion site for this course accessible through myCourseLink. Students are expected to access it consistently and frequently throughout the course. Course readings and notetaking guides, and supplemental course information and announcements are made available through this site. Assessment submissions are also facilitated through this site with student's marks and feedback subsequently available for review.

Required Texts: Moiseichik, M. & Young, S.J. (2019). Risk Management for Park, Recreation and Leisure Services (7th Edition). Champagne, IL: Sagamore Venture Publishing, Inc.

Cloutier, R. & Valade G. (2003). Risk Management for Outdoor Programs – A Handbook for Administrators and Instructors in British Columbia. Vancouver, BC: Ministry of Advanced Education (112 pages).

Recommended Reading: Cloutier, R. (2000). Legal Liability and Risk Management in Adventure Tourism. Kamloops, British Columbia: Bhudak Consultants.

Available in the LU Bookstore and as an course reserve in the Chancellor Paterson Library.

Supplemental Readings: Supplemental course readings will be available on-line through Lakehead University's electronic journals or the Desire2Learn site for this course. Other internet sites and hard-copy material on reserve in the library may also be assigned as mandatory readings for this class. A comprehensive list of required readings, and their associated read-by dates, can be found at the back of this syllabus.

Course Schedule and Detailed Course Outline

This schedule is subject to change at the discretion of the instructor and/or based on the learning needs of the students. Inclement weather may also impact the schedule. Any changes to said schedule will be discussed in class and posted on Desire2Learn.

Course Schedule				
Week	Date	Topic	Readings	Assignments
1	Jan 7 th 2020	Review of Course Outline, Expectations and Assignments	Course Outline and class materials distributed in class.	
		Introduction to Risk Management and Managing Risk in Parks, Recreation and Leisure Services	Moiseichik & Young (2019) – Chapter 1. Cloutier, R. & Valade G. (2003). Section 1 (pp. 1 – 8).	
2	Jan 14 th 2020	Legal Liability and the Canadian Judicial System	Moiseichik & Young (2019) – Chapter 2.	<i>In-Class Activity: Mock Trial</i>
		In-Class Activity - Mock Trial		
3	Jan 21 st 2020	Tort Law & Negligence	Moiseichik & Young (2019) – Chapter 2.	<i>In-Class Activity: Mock Trial</i>
		In-Class Activity - Mock Trial		
4	Jan 28 th 2020	Contract Law and Legal & Contractual Protection	Moiseichik & Young (2019) – Chapter 2. Cloutier, R. & Valade G. (2003). Sections 2.17 (pp. 39 – 44).	<i>In-Class Activity: Mock Trial</i>
		In-Class Activity - Mock Trial		
5	Feb 4 th 2020	Insurance, Occupational Health & Safety and Workers' Compensation	Moiseichik & Young (2019) – Chapter 4	<i>In-Class Activity: Mock Trial</i>
		In-Class Activity - Mock Trial		
		Midterm Exam Review		
6	Feb 11 th 2020	Midterm Exam		
7	Feb 18 th 2020	No Class - University Closed Winter Semester Break		

Course Schedule

Week	Date	Topic	Readings	Assignments
8	Feb 25 th 2020	What is Risk Management - Common, Good and Best Practices	Moiseichik & Young (2019) – Chapter 3 Cloutier, R. & Valade G. (2003). Section 1.0. (pp. 1 - 8); Section 3.0 (pp. 45 - 58); and Section 4.13 – 4.14, and Templates (pp.87 – 95).	
		Preparing Risk Management Documents	Cloutier & Valade (2003). Section 4.1 – 4. 9 and 4.15 - Templates. (pp. 59 – 79; pp. 95 - 97)	
9	Mar 3 rd 2020	Emergency Response Crisis Management & Post-Event Management	Moiseichik & Young (2019) – Chapter 8 Cloutier & Valade (2003). Section 4.10 – 4. 12 - Templates. (pp. 83 - 87)	
		Managing Risks at Facilities	Moiseichik & Young (2019) – Chapter 6 & 9	
10	Mar 10 th 2020	Managing Risks for Special Events & Outdoor Festivals	Moiseichik & Young (2019) – Chapter 5 Earl, Parker & Capra (2005).	<i>In-Class Activity: Planning a Festival</i>
		In Class Activity – Planning an Outdoor Tourism Festival	Resources Provided on Desire2Learn.	
11	Mar 17 th 2020	Managing Risks for Hospitality & Tourism	Moiseichik & Young (2019) – Chapter 7	<i>In-Class Activity: Case Study 1</i>
		Case Study 1 – Mills vs. Andrews (2005)	Resources Provided on Desire2Learn.	
12	Mar 24 th 2020	Public and Private Land	Cloutier, R. & Valade G. (2003). Section 2.6 - Land Access and Permits. (pp. 25)	<i>In-Class Activity: Case Study 2</i>
		Case Study 2 – Human-Animal Interactions in National Parks	Resources Provided on Desire2Learn.	
13	Mar 31 st 2020	Managing Risks for Adventure Recreation & Tourism and Challenge Activities	Cater (2006). Clinch & Filimonau (2017).	
		Final Exam Review		

Assignments and Evaluation

A variety of evaluation methods will be used in this course to gauge student performance and learning relative to the course's aims, objectives and learning outcomes. Details on each evaluation method are provided in the Assignment Descriptions below. Additional details regarding expectations for in-class assignments will be delivered in class.

Assessment	Due Dates	Weight
Mock Trial	January 14 th , 21 st and 28 th , and February 4 th 2020	15%
Midterm Exam	February 11 th 2020	25%
In-Class Activity: Risk Management & Events	March 10 th 2020	10%
Case Study 1: Hospitality & Tourism	March 17 th 2020	10%
Case Study 2: Human-Wildlife Interactions	March 24 th 2020	10%
Final Exam	As scheduled by Registrar's Office*	30%
Total		100%

* **Note:** The Winter Semester examination period falls from Monday April 6th – Sunday April 19th, 2020. There is also an exam contingency date scheduled for Monday April 20th, 2020. All students must remain available to write the final exam at any time during this period.

Grading:

The letter grade assigned to each student will reflect the description of the grade outlines below. Grades will be based on the following scale:

A+	90 to 100%	
A	80 to 89%	1st class standing
B	70 to 79%	
C	60 to 69%	
D	50 to 59%	
E	40 to 49%	Failed
F	1 to 39%	Failed
F	0	Academic Dishonesty

Note:

Unless otherwise specified, final grades will be calculated to 0.01 decimal points.

Late Assignments:

All assignments are due on the date specified, at the time specified, unless prior arrangements have been made with the instructor, or a [Certificate of Illness or Incapacitation](#) from a doctor or other medical practitioner excusing the student is provided. As per Lakehead University policy, **late assignments will be assessed at a 10% deduction per day late to a maximum of 3 days at which point assignments will no longer be accepted** without a prior extension, compassionate circumstances, or a [Certificate of Illness or Incapacitation](#) from a doctor or other medical practitioner. Assignments will be considered late after 11:59pm on the due date.

- For the purpose of determining a late penalty, weekends will count as 2 days.
- No late assignments will be accepted after graded assignments have been returned to students.
- This policy applies to individual, group and practicum assignments as will the application of late penalties.

Assignment Descriptions

Mock Trail: Outdoor Recreation

Weight: 15%

Due Date: January 14th, 21st and 28th, and February 4th 2020

Students will be given the basic facts and then will develop their own opening statement, as well as questions for direct and cross examination. Closing statements will also be created by the students.

Part 1: Summary Brief and Opening Arguments

January 13th 2020

The class will be divided into groups – Jury, Witnesses, Prosecution and Defense - and will be presented with the basic facts of the case. A court clerk will also be appointed.

If you are the Jury, you will have the class period to familiarize yourself with the facts of the case, and to prepare individual Statements of Impartiality. The Jury will elect a foreperson to serve as the voice of the Jury. A rationale for this selection must be provided by the Group.

If you are a Witness (including the plaintiff and defendant), you will have the class period to familiarize yourself with the facts of the case, to review your Witness Statement, ask clarifying questions to the Instructor, amend your Witness statement with any new information, and meet with either the Prosecutor or Defense lawyers to prepare for your testimony.

If you are the Prosecution or Defense, within your group, you will have the class period to prepare a Summary Brief, using the template provided on myCourselink / Desire2Learn, which outlines your position on the case if you are the prosecution or defense (i.e. why the defendant(s) are either guilty or not-guilty). At the end of the period, you will elect a representative to act as the voice of your position (e.g. 1st chair lawyer) who will read your opening arguments to the court; they will be supported by two other parties (2nd chair and 3rd chair lawyers) during the delivery of the Opening Arguments and in next week's examination / cross examination of Witnesses. Next, the Prosecution and Defense groups will swap a list of no more than 3 witnesses they will call in the next class, from the provided list. Lastly, the Prosecution or Defense lawyers will meet with their respective witnesses to prepare them to testify.

Each group, plus the Court Clerk, will submit the required items outlined in their respective pre-trial packages to Dropbox at the end of class.

Part 2: Witnesses and Cross Examination

January 20th 2020

The Prosecution and Defense groups will call their witnesses for direct and cross examination. Each "witness" will use their prepared / amended Witness Statement as the basis for their testimony and to help them respond to direct and cross-examination questions from the Prosecution and Defense lawyers.

The jury will take notes and prepare questions that will assist with their deliberation.

The court clerk will run the clerical side of the trial and take notes.

Each group, plus the Court Clerk, will submit the required items outlined in their respective pre-trial packages to Dropbox at the end of class.

Part 3: Closing Arguments

January 27th 2020

Within your group you will have half of the class period to prepare your closing arguments. At the midpoint of the period, your elected representatives (e.g. 1st, 2nd and 3rd chair lawyers) will deliver the Closing Arguments.

The jury will take notes and undertake their deliberation with a verdict decided by the end of class.

The court clerk will run the clerical side of the trial and take notes.

Each group, plus the Court Clerk, will submit the required items outlined in their respective pre-trial packages to Dropbox at the end of class.

Part 4: Verdict

February 3rd 2020

The verdict, and sentence or settlement, will be delivered in class on February 3rd 2020.

The verdict will be read, and each side will have time to prepare a response to the verdict, including indication of whether they plan to appeal the court's decision.

Each group, plus the Court Clerk, will submit the required items outlined in their respective pre-trial packages to Dropbox at the end of class.

Assessment of Mock Trial Participation

Participation in the mock trial is holistically worth 15% of your final grade. Participation in each day's activities is weighted as follows, based on the degree to difficulty of participation and the required submissions from each group:

Day 1	30%
Day 2	30%
Day 3	30%
Day 4	10%

Participation each day will be graded on the following scale:

0	Did not attend.
4	Attended, but did not participate; did not complete required hand-in assignment.
5	Attended, superficial participation; did not complete required hand-in assignment.
6 to 7	Attended, satisfactory participation; superficial completion of required hand-in assignment.
8 to 9	Attended, substantial participation; satisfactory completion of required hand-in assignment.
10	Attended, excellent participation; exemplary completion of required hand-in assignment.

Midterm Exam

Weight: 25%

Due Date: February 11th 2020

There will be two exams this semester. The format of the questions will be a combination of multiple choice, short answer, and essay type questions. Exams will be based on key concepts

from the readings (required textbook and additional readings), lectures, and in-class activities and discussions.

The mid-term is cumulative and will require you to integrate existing and new knowledge gained throughout the course leading up to the exam date.

The Midterm exam will cover:

- Moiseichik & Young (2019) – Chapter 1, 2, and 4;
- The Mock Trial; and
- Cloutier, R. & Valade G. (2003) – Section 1 (pp. 1 – 8), and Sections 2.17 (pp. 39 – 44).

As the course progresses, some adjustments in evaluation may become necessary, any adjustments will be discussed with students prior to evaluation. Students who miss the exam without prior consent or arrangements with the instructor will receive a zero for that exam, unless a doctor's medical note excusing the student is provided.

In-Class Activity: Risk Management & Events

Weight: 10%

Due Date: March 10th 2020

During this In-Class Activity, students will form a group of 4 – 6. As a group, and using the materials provided students will plan an event, and detail the risks and mitigations strategies required for the safe and enjoyable operation of the event.

Participation will be graded on the following scale:

- | | |
|--------|--|
| 0 | Did not attend. |
| 4 | Attended, but did not participate; did not complete required hand-in assignment. |
| 5 | Attended, superficial participation; did not complete required hand-in assignment. |
| 6 to 7 | Attended, satisfactory participation; superficial completion of required hand-in assignment. |
| 8 to 9 | Attended, substantial participation; satisfactory completion of required hand-in assignment. |
| 10 | Attended, excellent participation; exemplary completion of required hand-in assignment. |

Case Study 1: Hospitality & Tourism

Weight: 10%

Due Date: March 16th 2020

During this in-Class Activity, students will explore a case study related to risk management in the hospitality and tourism sector. Using the materials provided students will explore the plaintiff and defendant claims, as well as the relevant Canadian laws, and ultimate legal ruling in the case. Based on the information provide, students will determine:

- a) How they would have argued the case;
- b) Whether the decision of the court were fair;
- c) Who had exposure in the litigate scenario; and
- d) What the plaintiff could have done differently.

Participation will be graded on the following scale:

- 0 Did not attend.
- 4 Attended, but did not participate; did not complete required hand-in assignment.
- 5 Attended, superficial participation; did not complete required hand-in assignment.
- 6 to 7 Attended, satisfactory participation; superficial completion of required hand-in assignment.
- 8 to 9 Attended, substantial participation; satisfactory completion of required hand-in assignment.
- 10 Attended, excellent participation; exemplary completion of required hand-in assignment.

Case Study 2: Human-Wildlife Interactions

Weight: 10%

Due Date: March 24th 2020

During this in-Class Activity, students will explore a case study related to risk management in the human-wildlife interactions on public vs. private land. Using the materials provided students will explore the plaintiff and defendant claims, as well as the relevant Canadian laws, and ultimate legal ruling in the case. Based on the information provide, students will determine:

- a) How they would have argued the case;
- b) Whether the decision of the court were fair;
- c) Who had exposure in the litigate scenario; and
- d) What the plaintiff could have done differently.

Participation will be graded on the following scale:

- 0 Did not attend.
- 4 Attended, but did not participate; did not complete required hand-in assignment.
- 5 Attended, superficial participation; did not complete required hand-in assignment.
- 6 to 7 Attended, satisfactory participation; superficial completion of required hand-in assignment.
- 8 to 9 Attended, substantial participation; satisfactory completion of required hand-in assignment.
- 10 Attended, excellent participation; exemplary completion of required hand-in assignment.

Final Exam

Weight: 30%

Due Date: As set by the Registrar

There will be two exams this semester. The format of the questions will be a combination of multiple choice, short answer, and essay type questions. Exams will be based on key concepts from the readings (required textbook and additional readings), lectures, and in-class activities and discussions.

The final is both cumulative and weighted towards the second half of the course. It will require you to integrate all of the knowledge gained throughout the course but will place a strong emphasis on material covered following the semester break.

The Final exam will cover:

- Moiseichik & Young (2019) – Chapter 3, 5, 6, 7, 8 and 9;
- In-Class Activity;
- Case Study 1 and 2;
- Cloutier, R. & Valade G. (2003) – Section 1 (pp. 1 – 8), Sections 2.17 (pp. 39 – 44), Section 2.6 (pp. 25), Section 3.0 (pp. 45 -58); Sections 4.1 – 4.15, and Templates (pp. 59 – 79, 83 – 97);
- The following journal article readings:
 - Earl, Parker & Capra (2005);
 - Cater (2006); and,
 - Clinch & Filimonau (2017).

As the course progresses, some adjustments in evaluation may become necessary, any adjustments will be discussed with students prior to evaluation. Students who miss the exam without prior consent or arrangements with the instructor will receive a zero for that exam, unless a doctor's medical note excusing the student is provided.

University, Faculty and Course Policies

University Policies: All students are to be aware of and adhere to the following Lakehead University policies; all University Policies can be found [here](#). Pay particular attention to those found under the Category of “Regulations” and “Student-Related”. If you have a question, please let me know by email or in-class. If you have a question, it is likely that at least a few others in the class are wondering the same thing. The following policies are of particular importance:

- **Student Code of Behaviour** Students are advised that as of May 1st, 2019 the Code of Student Behaviour and Disciplinary Procedures was rescinded and replaced by the:
 - **Student Code of Conduct - Academic Integrity**; it can be accessed here: <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/student-code-of-conduct---academic-integrity/node/51262>,
 - **Student Code of Conduct - Non-Academic**; it can be accessed here: <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/student-code-of-conduct---non-academic/node/51263>, and,
 - **Student Code of Conduct - Appeal Policy**; it can be accessed here: <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/student-code-of-conduct---appeal-policy/node/51261>,
 - Furthermore, effective July 22, 2019 **the Student Code of Conduct - Appeal Policy: Judicial Panel Procedures** was also approved. It can be accessed here: <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/student-code-of-conduct---appeal-policy-judicial-panel-procedures>.
- **Regulations** – General Information from the [Academic Calendar](#)
 - “It is the responsibility of each student registered at Lakehead University to be familiar with, and comply with all the terms, requirements, regulations, policies and conditions in the Lakehead University Academic Calendar. This includes, but is not limited to, Academic Program Requirements, Academic Schedule of Dates,

University and Faculty/School Policies and Regulations and the Fees and Refund Policies and Schedules.”

- **Independent Work, Unauthorized Collaboration or Communication and Plagiarism**
 - Students are directed to SECTION III: VIOLATIONS OF THIS ACADEMIC INTEGRITY CODE concerning regulations on cheating and plagiarism.
 - Under this policy, **plagiarism is defined as:** Presenting another’s ideas or phrasings as one’s own without proper acknowledgement.
 - Examples include: copying and pasting from the internet, a printed source or other resource without proper acknowledgement; copying from another Student, whether past or present; using direct quotations or large sections of paraphrased material in an assignment without proper acknowledgement; submitting the same piece of work in more than one course without the permission of the instructor(s);
 - Under this policy, **unauthorized collaboration or communication is defined as:**
 - Examples include: unauthorized collaborating between students; communicating with anyone other than an invigilator during an examination or obtaining any non-authorized assistance during a test or examination.
 - **Plagiarism or unauthorized collaboration or communication will result in a mark of zero (0) for the work concerned, and students may face additional penalties under the Student Code of Conduct - Academic Integrity policy.**
- **Academic Misconduct** <https://www.lakeheadu.ca/faculty-and-staff/departments/services/provost-vice-president-academic/academic-integrity-plans-policies/academic-dishonesty-regulations>, and,
- **Accommodation for Students with Disabilities** All efforts will be made to ensure that appropriate accommodations for students are provided in accordance with University policy and where documented circumstance exist. <https://www.lakeheadu.ca/faculty-and-staff/policies/student-related/accommodations-for-students-with-disabilities/node/1045>.

School Policies: All students are to be aware of and adhere to the following policies germane to the School of Outdoor Recreation Parks and Tourism, all found on the ORPT webpage under Student Resources (please see links below):

- ORPT Culture of Respect <https://www.lakeheadu.ca/academics/departments/outdoor-rec/student-resources/policies-guidelines#respect>

In keeping with the spirit of the ORPT Culture of Respect document, please keep the following principles in mind:

- We all have the right to learn.
- We all share in the responsibility to not deprive others of their right to learn.
- We are all accountable for our actions and for our words.

Course Policies: All students are to be aware of and adhere to the following course-specific policies, details of which are outlined below, can be found on the course website (under Course Policies), and will be discussed in class on the first day.

- **Technology in the Classroom** - It is the general Lakehead University policy that all technology resources are to be used in a responsible, efficient, ethical and legal manner. The student may use forms of technology in classroom settings but only for educational purposes approved by Instructor and/or Lakehead University's Student Accessibility Services.
 - Student should not participate in personal direct electronic messaging / posting activities (e-mail, texting, video or voice chat, wikis, blogs, social networking [e.g. Facebook]), online and offline "gaming" or viewing of streamed or other forms of video content online or offline (e.g. Netflix, YouTube, etc.) during scheduled class time (adapted from © S Kondrashov; used with permission).
 - **If a student is on call (for an emergency or has a child in care) then the student should switch their cell phone to vibrate mode and leave the classroom before using it.**

- **Recording Class Lectures** - Both myself (Kelsey Johansen) and Lakehead University hold copyright over the course materials, presentations and lectures which form part of this course. **No audio or video recording of lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part without permission of your instructor, Kelsey Johansen, or the guest lecturer in question. Students should note that this includes photographing slides.** Course materials (both paper and digital) are for the participant's private study and research. As such, and as per the above, they may not be uploaded to a virtual learning management system (such as Desire2Learn / myCourseLink) or any website, or otherwise distributed in print or digital format, unless an exception to the *Copyright Act* applies or written permission has been confirmed from the original author.
 - **Students with an accommodation from Student Accessibility Services (SAS) will be permitted to record lectures for their personal and private use only, and in accordance with the privacy agreements stipulated by SAS.** See Accommodations below.

- **Submission of Assignments** – All course assignments are to be submitted online using myCourseLink, and are due by 11:59pm on the date specified. All in-class activities are due at the end of the class on the date the activity occurs.
 - **Neither printed nor emailed course assignments will be accepted.**
 - All written course assignments must adhere to APA 6th Edition formatting guidelines.

- **Requests for Extensions** - Fair consideration of all requests for extensions on coursework will be given, provided they are requested as proactively as the situation allows. For this reason, extensions will be considered if requested 72 hours before the due date unless an emergency occurs. If you are struggling to meet a deadline, please contact me, rather than miss the deadline. Students should be aware that ultimately decisions will be based on University Policy and in a manner that ensures fairness to **all students in the course.** For this reason, students may be requested to provide a [Certificate of Illness or Incapacitation](#) from a doctor or other medical practitioner which details the length of their incapacitation.

- **Late Assignments** – As per Lakehead University policy, **late assignments will be assessed at a 10% deduction per day late to a maximum of 10 days at which point the point assignments will no longer be accepted** without a prior extension, compassionate circumstances, or a [Certificate of Illness or Incapacitation](#) from a doctor or other medical practitioner. Assignments will be considered late after 11:59pm on the due date.
 - For the purpose of determining a late penalty, weekends will count as 2 days.
 - No late assignments will be accepted after graded assignments have been returned to students.
 - This policy applies to individual, group and practicum assignments, as will the application of late penalties.

- **Accommodations** – Lakehead University is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities and/or medical conditions to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a disability or medical condition and think you may need accommodations, you are strongly encouraged to contact Student Accessibility Services (SAS) and register as early as possible. For more information, please contact Student Accessibility Services <http://studentaccessibility.lakeheadu.ca> (SC0003, 343-8047 or sas@lakeheadu.ca). Accommodations will be provided to students based on individual needs as determined in consultation with Student Accessibility Services.

- **Attendance** - Attendance will be regularly taken, and the course attendance policy will be strictly enforced in this class. Students absent from class for more than three or more hours of class due to illness are required to present a certificate from a physician. **Unexcused absences** of more than three hours of class time in an experiential learning course may result in the student being asked to withdraw from the course or may result in an "F" grade being assigned.
 - For the purpose of this policy, an excused absence includes:
 - Medical certificate,
 - A bonafide inter-university sport competition,
 - Permission of instructor prior to absence, or
 - Compassionate reasons to be determined by the instructor or Director.
 - **Students should be aware that as this class occurs once per week, for a 3 - hour interval, this equates to missing one class.**
 - Student should also be aware of the course lab policy below.

- **Absences & In-Class Activities** - You are responsible for getting all information for any class that you miss. **You cannot make up in-class assignments or in-class viewings if you are absent.**

Teaching Style

I use a Socratic teaching style. Therefore, a large part of my in-class teaching is interactive and includes posing questions. The aim of these questions is not to test your knowledge, but to encourage critical thinking and reflection and promote cooperative but 'argumentative' dialogue in which one perspective is debated and critiqued by questioning our assumptions and internal beliefs. While I expect students to respond, I do not expect perfection. Offering examples from your personal and professional experiences, and exploring them through dialogue and in light of theory is highly encouraged. Furthermore, to facilitate a deeper and more reflective

understanding of course content, students are strongly encouraged to ask questions, be engaged in class and come to class having already completed the readings.

Class format and important details:

Classes will be a combination of lectures, discussions, guest speakers, and in-class activities, including small group activities and in-class viewings. Students are expected to be prepared for class, to arrive on time, and to be actively involved in class discussions. Students are responsible for all class material, readings, and announcements made in class (which may include changes in dates for topics, tests or assignments). It is recommended that students take notes during class lectures, presentations and when guest speakers join us.

In-Class Activities:

There will be some dates when you will work with each other to complete in class activities, problem solve, or critique course readings and material. Group work is a valuable part of this course and is directly connected with Learning Outcomes (Please see 'Absences & In-Class Activities' above) and to assessments.

Notes:

Instructor's detailed notes / PowerPoints will **NOT** be provided to students. If you miss a lecture for a valid reason you are expected to obtain class notes from a fellow student, do the associated readings as assigned, and if questions persist to arrange to meet with the Instructor to review your questions about the missed material. Material **will not** be re-taught one-on-one to students who are absent from class, see *Expectations* below.

Notetaking Guides:

Notetaking guides will be posted on Desire2Learn. These guides are not intended to replace classroom learning, nor are they comprehensive. Instead, they are made available to assist students with active notetaking in class.

Desire2Learn / myCourseLink:

Desire2Learn / myCourseLink will be used by the Instructor to upload course related material (including posting durable links to supplemental required readings, assignment outline documents, etc.), grades will be posted, and updates will be added via this online learning support tool. Check this regularly for up-to-date course related information and relevant newsworthy research and community-based service provider updates.

Expectations

Your voice, your insight, and your presence are all important! Therefore, class participation is a substantial part of this class and you cannot participate if you are not present or are unprepared. In addition, attendance and being in class on time are professional behaviour that should be fostered now, if they are not already part of your academic routine.

My expectations of you:

- to attend all classes;
- to be punctual and engaged;
- to be prepared for class having read the assigned readings in advance;
- to read and engage with all assigned readings;
- to be responsible for all class material, readings, and announcements made in class and

- via Desire2Learn (which may include date changes for topics, tests or assignments);
- to actively and frequently check their Lakehead University email account;
- to listen attentively when others are speaking;
 - o this means listening to understand, not listening to respond;
- to use inclusive and person-first language when speaking and writing and to be respectful of others;
- to be self-aware, in order to ensure that all have the opportunity to speak;
- to ask for clarification when you do not understand concepts or expectations;
- to turn off cell phones in class and store them completely out of site (as per the technology in the classroom policy outlined above);
- to approach me if you have concerns about anything related to the course;
- to challenge the material, the instructor, your peers and yourself in a respectful way; and,
- to questions assumptions and think outside the box, including
 - o thinking critically, reflexively and creatively.

Additionally, students are expected to contribute to creating an engaging and respectful learning environment by:

- Not using or checking cell phones or texting during class / field time – turn it off and put it away;
 - o This includes **not** taking photographs during practicum time or of course slides;
- Attending all scheduled classes / field trips / practicums and arriving on time.
 - o Late arrivals and early departures are very disruptive. Students who are late for field experiences risk being left behind, and losing out on participation marks;
- Being prepared for each class (e.g. completing readings in advance, bringing appropriate outdoor clothing, and completing any pre-assigned tasks);
- Not engaging in side conversations, as they make listening difficult for others;
- Not scheduling other activities during this class/field time;
- Using your laptop for matters that are only related to the course;
- Letting your instructor know immediately if you are experiencing a problem that is preventing you from performing satisfactorily in this class;
- Not expecting instructors to check or respond to emails according to your own tight schedule or deadline, especially in the evenings, and / or on weekends;
- Asking for help on an assignment only after you have truly tried to resolve issues; and,
- Not coming to a meeting for help on an assignment unprepared.

What you can expect from me:

In addition to the information provided above, under the heading ‘*Teaching Style*’, students can expect the following from me:

- That I will strive to foster a respectful and engaging classroom and extended learning environment, by respecting your input in class and quickly and professionally dealing with any disruptions and conflicts which may arise in accordance with [the School of Outdoor Recreation, Parks and Tourism Culture of Respect](#) document.
- That any changes to the course’s scheduled delivery will be communicated and discussed with you with as much advanced notice as possible, and that changes will be emailed to the student body as well as posted on Desire2Learn.
- Timely responses to email inquiries (usually in 24-48 hours), **provided that email correspondences are sent from your Lakehead University email address**, and are professionally written, with the subject line beginning with the course number, as per the statement on ‘*Contact*’ (page 1).

- An automatic response to your email indicating when you can expect to have a response from me will be used when emails cannot be responded to within 24 – 48 hours (for example automatic responses will be used: during University closures, semester breaks, off campus training, workshop attendance or conference or research leave, and / or during times of illness).
- Fair consideration of all requests for extensions on coursework. However, students should be aware that ultimately decisions will be based on University Policy and in a manner that ensures fairness to **all students in the course**.
- Fair consideration of all requests to have papers remarked provided the following criteria is met:
 - The student has taken a **minimum of 48 hours** following the receipt of their mark(s) to:
 - Review all detailed comments made on the assessment;
 - Review the assignment outline, expectations and marking rubric;
 - Listed any and all areas where they feel they were marked unfairly; and,
 - Either made an appointment to discuss the mark in question or arrived **prepared** to my next scheduled set of office hours.
- And, that I will be available for consultation regarding the course, and other academic issues, during the posted office hours associated with your course.
 - Students are also encouraged to stop by when my office door is open, or to request an appointment outside of the stipulated course-related office hours if they are unable to attend or their inquiry is urgent.

Communication

The University requires all students to activate an official University email account. For full details of the Email Policy of Lakehead University, please visit: <https://www.lakeheadu.ca/faculty-and-staff/policies/general/email-policy-of-lakehead-university>

You are required to obtain and use your LU email account for all communication between yourself and the University. Additionally,

Email correspondence should be professionally written, including proper punctuation and spelling. The subject line **must** begin with OUTD 4611, and **must** be sent from your Lakehead University email address, as per the above.

Support for Students

There are many resources available to support our students. These include but are not limited to:

- [Health and Wellness](#)
- [Student Success Centre](#)
- [Student Accessibility Centre](#)
- [Library](#)
- [Academic Support Zone](#) (Writing and Math Tutoring Centre)

Lakehead University is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities and/or medical conditions to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a disability and think you may need accommodations, you are strongly encouraged to contact Student

Accessibility Services (SAS) and register as early as possible. For more information, please contact Student Accessibility Services <http://studentaccessibility.lakeheadu.ca> (SC0003, 343-8047 or sas@lakeheadu.ca).

Student Study Resources

A NOTE ON ACCEPTABLE SOURCES:

It's perfectly acceptable for an academic paper to cite non-scholarly sources. For instance, if you wanted to argue that a summer camp provides services to a specific therapeutic population, you would probably be expected to describe the camp by quoting key phrases or slogans from their mission, vision and values, or including information from annual reports, and refer to their program offerings. **BUT: this kind of a paper wouldn't be a researched academic essay, unless** it was also grounded in recent research on such subjects as psychology, physical activity, and therapeutic recreation. For this reason, students must include a minimum number of academic sources in each assignment. These academic sources may then be supplemented with alternative sources from government, industry, and popular media. However...

WIKIPEDIA IS NOT AN ACCEPTABLE ACADEMIC SOURCE!!!

To help you identify viable sources for your academic researched essays and critical reflections in this course, the following lists of helpful texts, websites and web resources are provided.